

NOTE.

10/15/19

# **NEW BUSINESS**

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

~~A~~  
1 B

October 1, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002370 REVENUE – To Provide a Lease Agreement for 19,665 Square Feet of Space at Northwest Activity Center to Provide a Type 1 Career Center. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E Congress, Detroit, MI, 48216 – Contract Period: Upon City Council Approval through August 16, 2024 – Total Contract Amount: \$1,179,900.00. **RECREATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL PRESIDENT PRO TEM SHEFFIELD**

**RESOLVED**, that Contract No. 6002370 referred to in the foregoing communication dated October 1, 2019, be hereby and is approved.

OCT 10 2019 MTNB AS (310)



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

AS  
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September 6, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate the FY 2018 Trust Fund Grant for Romanowski Park Renovations**

The Michigan Department of Natural Resources has awarded the City of Detroit General Services Department with the FY 2018 Trust Fund Grant for Romanowski Park Renovations for a total of \$300,000.00. The State share is 60 percent or \$300,000.00 of the approved amount, and there is a required cash match of 40 percent or \$200,000.00. The total project cost is \$500,000.00. The grant period is May 15, 2019 through May 31, 2021. This request will correct and replace a previous Council request to provide the required match funding for this grant from appropriation number 21001, in the amount of \$160,000.00, and appropriation number 20435, in the amount of \$40,000.00, which was approved by Council on July 16, 2019. If approval is granted for this request, the full required match amount of \$200,000.00 will come from appropriation number 21001.

The objective of the grant is to make renovations and upgrades to Romanowski Park. The funding allotted to the department will be utilized to upgrade the basketball courts, install walking paths, benches and trash receptacles, and playground equipment. The department will also install futsal and pickleball courts. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20661, with a match coming from appropriation 21001.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants  
CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department  
This request has been approved by the Office of Budget

OCT 10 2019 MTRB RCL (B.C.)

2019-09-06 10:00:00

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Natural Resources, in the amount of \$300,000.00, to make renovations and upgrades to Romanowski Park; and

**WHEREAS**, this request will correct and replace a previous Council request to provide the required match funding for this grant from appropriation number 21001, in the amount of \$160,000.00, and appropriation number 20435, in the amount of \$40,000.00, which was approved by Council on July 16, 2019; and

**WHEREAS**, if approval is granted for this request, the full required match amount of \$200,000.00 will come from appropriation number 21001; and

**WHEREAS**, this request has been approved by the Law Department; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to change the match source for Appropriation number 20661, in the amount of \$500,000.00; the new cash match source is coming from Appropriation 21001, in the amount of \$200,000.00, for the FY 2018 Trust Fund Grant for Romanowski Park Renovations.



Michigan Department of Natural Resources - Grants Management

**Michigan Natural Resources Trust Fund  
Development Project Agreement**

**Project Number : TF18-0026**

**Project Title : Romanowski Park Renovation**

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the City of Detroit IN THE COUNTY OF Wayne County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1984, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 12 of 2019, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by 07/14/2019.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number TF18-0026 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is 05/15/2019 through 05/31/2021, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
  - Picnic Table(s)
  - Access Pathway 6' wide or more
  - Trash Bin(s)
  - Play Equipment (including safety surfacing)
  - Bench(es)
  - Recycle Bin(s)
  - Landscaping
  - Bike Rack(s)
  - Basketball Court

Signage  
Pickleball / Futsal Courts

6. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to Sixty (60%) Percent of Five Hundred Thousand (\$500,000.00) dollars and Zero Cents, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed Three Hundred Thousand (\$300,000.00) dollars and Zero Cents.
- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
  - i. Payments will be made on a reimbursement basis at Sixty (60%) Percent of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
  - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
  - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
  - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide Two Hundred Thousand (\$200,000.00) dollars and Zero Cents in local match. This sum represents Forty(40%) Percent of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
  - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the

**Michigan Natural Resources Trust Fund Application 2018**  
**Organization: City of Detroit**  
**Section A: Applicant Site and Project Information: Romanowski Park**

TF18-0026

<b>*Is the application for site development or land acquisition?</b> <input checked="" type="checkbox"/> Development Acquisition			
<b>*Name of Applicant (Government Unit)</b> City of Detroit		<b>*Federal ID Number</b> 38-6004606	<b>*County</b> Wayne County
<b>*Name of Authorized Representative</b> Brad Dick		<b>*Title</b> Director	
<b>*Address</b> Detroit Parks and Recreation Department Northwest Activities Center 18100 Meyers - Upper Level		<b>*Telephone (313) 224-1128</b>  <b>Fax(313) 224-1860</b>	
<b>*City</b> Detroit	<b>*State</b> MI	<b>*ZIP</b> 48235	<b>*E-mail</b> dickb@detroitmi.gov
<b>*State House District</b> District 13		<b>*State Senate District</b> District 4	<b>*U.S. Congress District</b> District 13

<b>*Proposal Title (Not to exceed 80 characters)</b> Romanowski Park Renovation
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<b>*Proposal Description</b> The proposed project includes renovating 3,000+ LF of obsolete walking paths, creating a 2/3 mile ADA compliant walking path around Romanowski Park's perimeter. In addition, a new play structure will be installed with site amenities such as ADA accessible tables and benches will be installed throughout the park. Major renovations will be done to the park's 3 existing basketball courts. Its tennis courts will be converted into courts for futsal and pickleball.
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<b>*Address of Site</b> 4795 Lonyo	<b>*City, Village or Township of Site</b> Detroit	<b>*Zip</b> 48210
<b>*County in which Site is located</b> Wayne	<b>*Town, Range and Section Numbers of Site Location</b> <i>Letters must be upper-case;</i> <i>(examples: T02N, R13E, 22)</i> (Town) T02S (Range)R11E (Section)16	<b>*Latitude/Longitude at park entrance</b> 42.326064 -83.142641
<b>*Park Name</b> Romanowski Park		

**Michigan Natural Resources Trust Fund Application 2018**

**Organization: City of Detroit**

**TF18-0026**

**Section C2: Project Details**

**Development Applications ONLY**

**\*Applicant's current control of the site:**

- ☒ Fee Simple
- ☐ Lease
- ☐ Easement
- ☐ Other (describe)

**\*Age of Park**                76 Years

**\*Acres**                      26.04

**Project Cost Estimate Table**

<u>SCOPE ITEM</u>	<u>DNR ONLY</u> <u>Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED</u> <u>COST</u>
Basketball Court		1	\$46,000.00
Access Pathway 6' wide or more		1	\$267,000.00
Trash Bin(s)		1	\$2,000.00
Play Equipment (Including surfacing)		1	\$115,000.00
Bench		4	\$9,200.00
Picnic Table		5	\$26,500.00
Recycle Bin(s)		1	\$1,400.00

*(New rows will appear as rows are completed and Saved)*

Other: Native Trees	2	\$3,900.00
Other: Bike Rack (Recycled Materials)	1	\$3,000.00
Other: Pickleball / Futsal Courts	1	\$20,000.00

**Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials. (New rows will appear as rows are completed and Saved)**

<b>Permit Fees</b>	
<b>MNRTF Sign</b>	\$3,000.00
<b>Subtotal</b>	\$497,000.00
<b>Engineering (These fees may not exceed 15% of subtotal)</b>	\$3,000.00



Housing and Revitalization  
Department

Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 908  
Detroit, Michigan 48226

Phone: 313.224.6380  
Fax: 313.224.1629  
www.detroitmi.gov

SEP 24 2019  
#2866

September 25, 2019

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Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: FY 2019-20 BUDGET AMENDMENT TO CDBG/NOF Homeless Public Service**

Honorable City Council:

The Housing and Revitalization Department (HRD) hereby requests to amend the 2019-20 Community Development Block Grant (CDBG)/NOF Homeless Public Service budget to reflect the actual allocations received from the U.S. Department of Housing and Urban Development (HUD). Please see the attached spreadsheet for all account information relative to this amendment.

The fiscal year 2019-20 budget for HUD's final allocations were received after the Departmental budgets were finalized. Therefore, the budgets in this program needs to be adjusted to reflect HUD's final allocations. The Department is requesting that the revisions are approved to enable HRD to begin working with the actual allocations and community partners to facilitate the great work planned in the City of Detroit.

We respectfully request that your Honorable Body approve the attached resolution authorizing this amendment to the 2019-20 budget for the stated purpose.

Respectfully submitted,

Donald Rencher

Director

Attachment

cc: S. Washington, Mayor's Office  
V. Miller, HRD

CITY CLERK 2019 OCT 3 PM 4:29

OCT 10 2019 M.T.F. (SB) 3-0

APPROVED
BUDGET DIRECTOR
10/2/19

**BY COUNCIL MEMBER** \_\_\_\_\_

**WHEREAS**, the Detroit City Council hereby approved Fiscal Year 2019-20 City's estimated Budgets for the Community Development Block Grant (CDBG) Homeless Public Service; and

**WHEREAS**, the Mayor of the City of Detroit, Michael E. Duggan, is hereby authorized to amend the revised 2019-20 budget w/appropriation numbers for revenues and expenditures, including all understandings and assurances contained therein to the U.S. Department of Housing and Urban Development (HUD) in accordance with the foregoing communication; and

**RESOLVED**, that the Budget Director be and is hereby authorized to amend the existing budget with appropriation numbers for revenues and expenditures, to be reflected in the budget allocations for FY 2019-20 CDBG/NOF Homeless Public Service Section of the Schedule A budgeted activities as outlined in the attached spreadsheet; and

**BE IT FINALLY RESOLVED**, that the Finance Director be and is hereby authorized to accept and process all documents reflecting these changes.

## HRD FY 19-20 BUDGET

Appr	Cost Center Num	Sponsor	AMENDED BUD (Decrease)	AMENDED BUD (Increase)
12168	364050	<b>HOMELESS PUBLIC SERVICE</b>	<b>2,475,417</b>	
		<i>EMERGENCY SHELTER</i>		
11784	366005	Alternatives for Girls		68,906.25
11838	366310	Cass Community Social Services (Family Project)		39,375.00
11838	366310	Cass Community Social Services (Rotating Project)		39,375.00
11785	366010	Coalition on Temporary Shelter (COTS)		98,437.50
12708	367175	Community Social Services of Wayne County (Catholic Social Svcs.)		39,375.00
11786	366015	Covenant House Michigan		64,125.00
20338	364125	DRMM Genesis House II Chicago		52,987.50
11882	366880	Detroit Rescue Mission (DRMM Genesis House III) Fairview		51,468.75
20339	364126	DRMM 3rd Street		62,437.50
11791	366040	Freedom House		37,500.00
11801	366090	Neighborhood Service Organization (NSO)		68,906.25
11839	366315	Operation Get Down		37,500.00
13644	364101	Salvation Army		67,500.00
11809	366130	YWCA Interim House		45,562.50
		<b>EMERGENCY SHELTER SUB-TOTAL</b>		<b>773,456.25</b> ✓
		<i>WARMING CENTERS</i>		
11838	366310	Cass Community Social Services		105,000.00
11882	366880	Detroit Rescue Mission (DRMM Genesis House III) Fairview		107,999.96
20339	364126	DRMM 3rd Street		75,000.00
		<b>WARMING CENTER SUB-TOTAL</b>		<b>287,999.96</b> ✓
		<i>HOMELESS PREVENTION</i>		
06505	360736	Legal Aid And Defender		75,000.00
11806	366115	United Community Housing Coalition		369,589.06
		<b>HOMELESS PREVENTION SUB-TOTAL</b>		<b>444,589.06</b> ✓
		<i>RAPID REHOUSING</i>		
10663	363079	Neighborhood Legal Services (Wayne County)		159,371.50
10626	363065	Southwest Solutions		75,000.00
20684	364111	Wayne Metro Community Action		110,000.00
		<b>RAPID REHOUSING SUB-TOTAL</b>		<b>344,371.50</b> ✓
		<i>STREET OUTREACH</i>		
11838	366310	Cass Community Social Services		75,000.00
11896	366920	Central United Methodist Church (NOAH)		100,000.00
11801	366090	Neighborhood Service Organization (NSO)		75,000.00
		<b>STREET OUTREACH SUB-TOTAL</b>		<b>250,000.00</b> ✓
		<i>FORECLOSURE PREVENTION</i>		
11799	366080	Michigan Legal Services		150,000.00
12168	364050	Foreclosure Prevention		225,000.23
		<b>FORECLOSURE PREVENTION SUB-TOTAL</b>		<b>375,000.23</b> ✓
		<b>TOTAL HOMELESS PUBLIC SERVICE</b>	<b>(2,475,417)</b>	<b>2,475,417.00</b> ✓



CITY OF DETROIT  
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE SUITE 808  
DETROIT, MICHIGAN 48226  
(313) 224-1339 • TTY 311  
(313) 224-1310  
WWW.DETROITMI.GOV

October 2, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Property Sale**  
**331 Melbourne, Detroit, MI 48202**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Motown Rising, LLC (the "Purchaser"), to purchase certain City-owned real property at 331 Melbourne, Detroit MI (the "Property") for the purchase price of Seven Thousand Two Hundred Fifty and 00/100 Dollars (\$7,250.00).

Motown Rising, LLC proposes to utilize the property as a side lot. Jacob De Golish, owner of Motown Rising, LLC owns the adjacent property at 325 Melbourne. Currently, the property is within a R3 zoning district (Low Density Residential District). Motown Rising, LLC proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD, or his or her authorized designee to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Property by the City to Motown Rising, LLC.

Respectfully submitted,

Katharine G. Trudeau  
Deputy Director

cc: Stephanie Washington, Mayor's Office

OCT 10 2019 M.T.F. (SB) 3-0

CITY CLERK 2019 OCT 4 3:49:41

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## RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED**, that Detroit City Council hereby approves of the sale of certain real property at 331 Melbourne, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to Motown Rising, LLC (the "Purchaser") for the purchase price of Seven Thousand Two Hundred Fifty and 00/100 Dollars (\$7,250.00).

**RESOLVED**, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to the Purchaser consistent with this resolution; and be it further

**RESOLVED**, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) shall be paid to the DBA from the sale proceeds, 2) Three Hundred Sixty Two 50/100 Dollars (\$362.50) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) shall be paid from the sale proceeds; and be it further

**RESOLVED**, that the P&DD Director, or his or her authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

**RESOLVED**, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his or her authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

**EXHIBIT A**

LEGAL DESCRIPTION

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

N MELBOURNE LOT 27 MC LAUGHLIN BROS L17 P73 PLATS, W C R 1/109 31.6 X 114.5A

a/k/a 331 Melbourne  
Tax Parcel ID 01002484.

Description Correct  
Engineer of Surveys

By: \_\_\_\_\_  
Basil Sarim, P.S.  
Professional Surveyor  
City of Detroit/DPW, CED



CITY OF DETROIT  
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE SUITE 808  
DETROIT, MICHIGAN 48226  
(313) 224-1339 • TTY: 711  
(313) 224-1310  
WWW.DETROITMI.GOV

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September 30, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Property Sale  
3205 Tyler, Detroit, Michigan 48238**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Ms. Sylvia Greene (the "Purchaser"), to purchase certain City-owned real property at 3205 Tyler (the "Property") for the purchase price of One Thousand Five Hundred and 00/100 Dollars (\$1,500.00).

Ms. Greene proposes to utilize the property as a green space adjacent to her home at 3221 Tyler. Currently, the property is within a R2 zoning district (Two-Family Residential District). Ms. Greene's proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD, or his or her authorized designee to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Property by the City to Sylvia Greene.

Respectfully submitted,

*Katharine G. Trudeau*

Katharine G. Trudeau  
Deputy Director

OCT 10 2019 M.T.F. (SB) 3-0

cc: Stephanie Washington, Mayor's Office

CITY CLERK 2019 OCT 4 AM 9:44

## RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED**, that Detroit City Council hereby approves of the sale of certain real property at 3205 Tyler, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to Sylvia Greene (the "Purchaser") for the purchase price of One Thousand Five Hundred and 00/100 Dollars (\$1,500.00).

**RESOLVED**, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to the Purchaser consistent with this resolution; and be it further

**RESOLVED**, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Ninety and 00/100 Dollars (\$90.00) shall be paid to the DBA from the sale proceeds, 2) Seventy Five 00/100 Dollars (\$75.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) shall be paid from the sale proceeds; and be it further

**RESOLVED**, that the P&DD Director, or his or her authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

**RESOLVED**, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his or her authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

**EXHIBIT A**

LEGAL DESCRIPTION

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

S TYLER LOTS 100 THRU 102 WARK-GILBERT COS SECURITY SUB L38 P60 PLATS, W  
C R 12/273 105 X 110

a/k/a 3205 Tyler  
Tax Parcel ID 12004300.

Description Correct  
Engineer of Surveys

By: \_\_\_\_\_  
Basil Sarim, P.S.  
Professional Surveyor  
City of Detroit/DPW, CED



CITY OF DETROIT  
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
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(313) 224-1310  
WWW.DETROITMI.GOV

September 30, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Property Sale**  
**17264 Mt Elliott, Detroit, MI 48212**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from 21<sup>st</sup> Century Holdings LLC (the "Purchaser"), to purchase certain City-owned real property at 17264 Mt Elliott (the "Property") for the purchase price of Eight Thousand Eight Hundred and 00/100 Dollars (\$8,800.00).

21<sup>st</sup> Century Holdings LLC proposes to utilize the property as parking for their adjacent property management company located at 17272 Mt. Elliott. Currently, the property is within a M4 zoning district (Intensive Industrial District). 21<sup>st</sup> Century Holdings LLC proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD, or his or her authorized designee to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Property by the City to 21<sup>st</sup> Century Holdings.

Respectfully submitted,

Katharine G. Trudeau  
Deputy Director

OCT 10 2019 M.T.F. (SB) 3-0

Stephanie Washington, Mayor's Office

CITY CLERK 2019 OCT 4 AM 9:41

## RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED**, that Detroit City Council hereby approves of the sale of certain real property at 17264 Mt. Elliott, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to 21<sup>st</sup> Century Holdings LLC (the "Purchaser") for the purchase price of Eight Thousand Eight Hundred and 00/100 Dollars (\$8,800.00).

**RESOLVED**, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to the Purchaser consistent with this resolution; and be it further

**RESOLVED**, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) shall be paid to the DBA from the sale proceeds, 2) Four Hundred Forty 00/100 Dollars (\$440.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) shall be paid from the sale proceeds; and be it further

**RESOLVED**, that the P&DD Director, or his or her authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

**RESOLVED**, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his or her authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

**EXHIBIT A**

**LEGAL DESCRIPTION**

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

E MT ELLIOTT N 13 FT OF LOT 5 4BLK 24 PLAT OF VILLAGE OF NORRIS L3 P30 PLATS,  
W C R 15/197 63 X 140

a/k/a 17264 Mt Elliott  
Tax Parcel ID 15014268.

Description Correct  
Engineer of Surveys

By: \_\_\_\_\_  
Basil Sarim, P.S.  
Professional Surveyor  
City of Detroit/DPW, CED



CITY OF DETROIT  
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE SUITE 808  
DETROIT, MICHIGAN 48226  
(313) 224-1339 • TTY: 711  
(313) 224-1310  
WWW.DETROITMI.GOV

September 30, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Property Sale  
13113 Dexter, Detroit, MI 48238**

Honorable City Council:

The City of Detroit, Planning and Development Department ("P&DD") has received an offer from Kali Clowney (the "Purchaser"), to purchase certain City-owned real property at 13113 Dexter (the "Property") for the purchase price of Seven Thousand Eight Hundred and 00/100 Dollars (\$7,800.00).

Ms. Clowney proposes to utilize the property as a restaurant. Currently, the property is within a B4 zoning district (General Business District). Ms. Clowney proposed use of the Property shall be consistent with the allowable uses for which the Property is zoned.

We request that your Honorable Body adopt the attached resolution to authorize the Director of P&DD, or his or her authorized designee to execute a quit claim deed and such other documents as may be necessary or convenient to effect a transfer of the Property by the City to Kali Clowney.

Respectfully submitted,

Katharine G. Trudeau  
Deputy Director

cc: Stephanie Washington, Mayor's Office

OCT 10 2019 M. T. F. (SB) 3-0

CITY CLERK 2019 OCT 4 AM 9:40

## RESOLUTION

BY COUNCIL MEMBER \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED**, that Detroit City Council hereby approves of the sale of certain real property at 13113 Dexter, Detroit, MI (the "Property"), as more particularly described in the attached Exhibit A incorporated herein, to Kali Clowney (the "Purchaser") for the purchase price of Seven Thousand Eight Hundred and 00/100 Dollars (\$7,800.00).

**RESOLVED**, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other such documents necessary or convenient to effect transfer of the Property to the Purchaser consistent with this resolution; and be it further

**RESOLVED**, that the quit claim deed for transfer of the Property to Kali Clowney shall include a condition subsequent such that if the Purchaser does not obtain a certificate of occupancy for the Property within twelve (12) months of closing, then title the Property may, at the sole discretion of the P&DD Director, revert back to City of Detroit; and be it further

**RESOLVED**, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) shall be paid to the DBA from the sale proceeds, 2) Three Hundred Ninety 00/100 Dollars (\$390.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) shall be paid from the sale proceeds; and be it further

**RESOLVED**, that the P&DD Director, or his or her authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

**RESOLVED**, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his or her authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

**EXHIBIT A**

**LEGAL DESCRIPTION**

Property situated in the City of Detroit, Wayne County, Michigan, described as follows:

W DEXTER LOT 138 SULLIVANS DEXTER BLVD SUB NO 1 L55 P53 PLATS, W C R 14/211  
20 X 100

a/k/a 13113 Dexter  
Tax Parcel ID 14006184.

Description Correct  
Engineer of Surveys

By: \_\_\_\_\_  
Basil Sarim, P.S.  
Professional Surveyor  
City of Detroit/DPW, CED



CITY OF DETROIT  
PLANNING AND DEVELOPMENT DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE SUITE 808  
DETROIT, MICHIGAN 48226  
(313) 224-1339 • TTY: 711  
(313) 224-1310  
WWW.DETROITMI.GOV

September 27, 2019

Detroit City Council  
1340 Coleman A. Young Municipal Center  
Detroit, MI 48226

**RE: Transfer of Jurisdiction/ Property Sale  
Harry Downey Playfield (a/k/a 3090 Humboldt)**

Honorable City Council:

We are in receipt of an offer from FCC Committee For Civic and Social Causes, a Michigan Nonprofit Corporation ("the Purchaser") to purchase 3090 Humboldt ("the Property") for the amount of Ten Thousand and 00/100 Dollars (\$10,000.00). This property measures approximately 36,315 square feet and is zoned R3 (Low Density Residential).

The Recreation Department has declared the property surplus to their needs. In order to facilitate this transaction, we request that your Honorable Body approve the transfer of the Property, as described in the attached Exhibit A, from the Recreation Department to the Planning and Development Department. In accordance with Chapter 14, Article 8 of the Detroit City Code, the Finance Director has designated the Planning and Development Department responsible for its management.

FCC proposes to make improvements and continue the use of the Property as a pocket park. This would beautify the neighborhood and help support the adjacent Fountain Court Apartments located at 3088 Lawton.

We, therefore, request that your Honorable Body approve the transfer of jurisdiction of the Property, as described in the attached Exhibit A, from the Recreation Department to the Planning and Development Department and the designation of this property as surplus.

Further, we request that your Honorable Body approve the sale and authorize the Director of the Planning and Development Department, or his or her authorized designee, to execute a deed and such other documents as may be necessary or convenient to effect a transfer of the Property to FCC Committee For Civic and Social Causes, a Michigan Nonprofit Corporation.

OCT 10 2019 M.T.F. (SB) 3-0

Respectfully submitted,

Katharine G. Trudeau  
Deputy Director

MC/AJM

cc: Stephanie Washington, Mayor's Office

CITY CLERK 2019 OCT 4 AM 11:05

## RESOLUTION

By Council Member \_\_\_\_\_

**WHEREAS**, in accordance with the foregoing communication, a request has been made to your Honorable Body to approve the transfer of jurisdiction and the declaration of surplus of 3090 Humboldt ("the Property"), as described in the attached Exhibit A, from the Recreation Department to the Planning and Development Department ("P&DD") and, in accordance with Chapter 14, Article 8 of the Detroit City Code, the Finance Director has designated P&DD responsible for its management; and:

**WHEREAS**, P&DD has received an offer from FCC Committee For Civic and Social Causes, a Michigan Nonprofit Corporation ("the Purchaser") requesting the conveyance by the City of Detroit of the Property; and

**WHEREAS**, the Purchaser intends to continue the use of the Property as a pocket park; and

**WHEREAS**, the project area is zoned R3 (Low Density Residential). Any uses of the Property shall be consistent with and subject to the guidelines and approval processes for zoned areas.

**NOW. THEREFORE, BE IT RESOLVED**, that the transfer of jurisdiction and declaration of surplus of the Property, as more particularly described in the attached Exhibit A, from the Recreation Department to the Planning and Development Department is hereby approved; and be it further

**RESOLVED**, that Detroit City Council hereby approves of the sale of the Property, as more particularly described in the attached Exhibit A, to FCC Committee For Civic and Social Causes, a Michigan Nonprofit corporation, for the purchase price of Ten Thousand and 00/100 Dollars (\$10,000.00); and be it further

**RESOLVED**, that the Director of the Planning and Development Department, or his or her authorized designee, is authorized to execute a quit claim deed and other documents necessary or convenient to execute the sale consistent with this resolution; and be it further

**RESOLVED**, that the following Property Sales Services Fees be paid from the sale proceeds pursuant to the City's Property Management Agreement with the Detroit Building Authority ("DBA"): 1) Two Thousand Five Hundred and 00/100 Dollars (2,500.00) shall be paid to the DBA from the sale proceeds, 2) Five Hundred and 00/100 Dollars (\$500.00) shall be paid to the DBA's real estate brokerage firm from the sale proceeds and 3) customary closing costs up to Two Hundred and 00/100 Dollars (\$200.00) shall be paid from the sale proceeds; and be it further

**RESOLVED**, that the P&DD Director, or his authorized designee, is authorized to execute any required instruments to make and incorporate technical amendments or changes to the quit claim deed (including but not limited to corrections to or confirmations of legal descriptions, or timing of tender of possession of particular parcels) in the event that changes are required to correct minor inaccuracies or are required due to unforeseen circumstances or technical matters that may arise prior to the conveyance of the Property, provided that the changes do not materially alter the substance or terms of the transfer and sale; and be it finally

**RESOLVED**, that the quit claim deed will be considered confirmed when executed by the P&DD Director, or his authorized designee, and approved by the Corporation Counsel as to form.

(See Attached Exhibit A)

**EXHIBIT A**

LAND IN THE CITY OF DETROIT, COUNTY OF WAYNE AND STATE OF MICHIGAN BEING:

E HUMBOLDT LOTS 106 THRU 109 BRADISH & HUBBARDS SUB L1 p 133 PLATS  
WCR 10/27 36472 SQ FT

DESCRIPTION CORRECT

BY \_\_\_\_\_  
ENGINEER OF SURVEYS

A/K/A 3090 HUMBOLDT  
WARD 10 ITEM 008119-48

Walk-on  
9

David Whitaker, Esq.  
Director  
Irvin Corley, Jr.

Executive Policy Manager  
Marcell R. Todd, Jr.

Senior City Planner

Janese Chapman  
Deputy Director


John Alexander  
LaKisha Barclift, Esq.  
M. Rory Bolger, Ph.D., AICP  
Elizabeth Cabot, Esq.  
Tasha Cowen  
Richard Drumb  
George Etheridge  
Deborah Goldstein

## City of Detroit CITY COUNCIL

LEGISLATIVE POLICY DIVISION  
208 Coleman A. Young Municipal Center  
Detroit, Michigan 48226  
Phone: (313) 224-4946 Fax: (313) 224-4336

Christopher Gulock, AICP  
Derrick Headd  
Marcel Hurt, Esq.  
Kimani Jeffrey  
Anne Marie Langan  
Jamie Murphy  
Carolyn Nelson  
Kim Newby  
Analine Powers, Ph.D.  
Jennifer Reinhardt  
Sabrina Shockley  
Thomas Stephens, Esq.  
David Teeter  
Theresa Thomas  
Kathryn Lynch Underwood  
Ashley A. Wilson

TO: Detroit City Council

FROM: David Whitaker, Director  
Legislative Policy Division 

DATE: October 14, 2019

RE: Resolution to declare October as National Domestic Violence Awareness Month in the City of Detroit

The Honorable Council Member Scott Benson requested that the Legislative Policy Division draft a resolution to declare October as National Domestic Violence Awareness Month in the City of Detroit. Attached, please find our draft of the resolution.

Please contact us if we can be of any further assistance.

Read @ 4th table 10-14-19 - Motion to move to new  
Business (Pending motions) PM @ 2

**BY COUNCIL MEMBER SCOTT BENSON**

**Resolution affirming support to declare October 2019 and every year henceforth as**

**National Domestic Violence Awareness Month**

**WHEREAS**, The mission of the Detroit City Council is to promote the economic, cultural, and physical welfare of Detroit's citizens through Charter-mandated legislative functions; and

**WHEREAS**, The threat of violence is a powerful instrument of control. National Domestic Violence Awareness Month, which evolved from the "Day of Unity" held in October 1981, was conceived by the National Coalition Against Domestic Violence; and

**WHEREAS**, According to the Centers of Disease Control and Prevention, on average, 20 people per minute are physically abused by an intimate partner in the United States. In one year, this equates to more than 10 million women and men being victimized by some kind of violent attack; and

**WHEREAS**, One out of every fifteen children are exposed to intimate partner violence each year, and 90% of these children are eyewitnesses to this violence. Domestic victimization is directly correlated with higher rates of depression and suicidal behavior; and

**WHEREAS**, That the Detroit City Council acknowledges the health of any community is predicated on protecting the most vulnerable, and in doing so, supports this year's National Domestic Violence Awareness Month, during October and throughout the year; and

**WHEREAS**, Domestic Violence Awareness Month is an important reminder for all of us to focus on preventing domestic violence in our community thereby strengthen<sup>g</sup> our community; **AND THEREFORE BE IT**

**RESOLVED**, That the Detroit City Council hereby designates the month of October, in this year, 2019, and every year, henceforth as National Domestic Violence Awareness Month in the City of Detroit; **AND BE IT FINALLY**

**RESOLVED**, That copies of this resolution be forwarded to the office of the City Clerk, and the Mayor.



**MEMORANDUM**

**TO: David Whitaker, Legislative Policy Division**  
**FROM: Scott Benson, City Council District 3**

**CC:** Hon. Janice Winfrey, City Clerk  
Stephanie Washington, Mayor's Liaison

**VIA:** Council President Brenda Jones

**DATE:** 11 Oct 19

**RE: NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH**

October is National Domestic Violence Awareness Month. Please prepare a resolution to walk on to PH&S Monday, 14 Oct 19.

Please reach out to my office at 313-224-1198 with any questions.

SRB

10

David Whitaker, Esq.  
Director  
Irvin Corley, Jr.

Executive Policy Manager  
Marcell R. Todd, Jr.

Senior City Planner

Janese Chapman  
Deputy Director

John Alexander  
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Tasha Cowen  
Richard Drumb  
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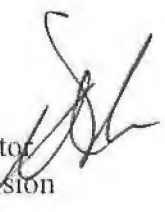
# City of Detroit

## CITY COUNCIL

LEGISLATIVE POLICY DIVISION  
208 Coleman A. Young Municipal Center  
Detroit, Michigan 48226  
Phone: (313) 224-4946 Fax: (313) 224-4336

Christopher Gulock, AICP  
Derrick Headd  
Marcel Hurt, Esq.  
Kimani Jeffrey  
Anne Marie Langan  
Jamie Murphy  
Carolyn Nelson  
Kim Newby  
Analine Powers, Ph.D.  
Jennifer Reinhardt  
Sabrina Shockley  
Thomas Stephens, Esq.  
David Teeter  
Theresa Thomas

TO: Detroit City Council  
FROM: David Whitaker, Director  
Legislative Policy Division



DATE: October 11, 2019

**RE:** Resolution to declare October as National Disability Employment Awareness Month in the City of Detroit

The Honorable Council Member Scott Benson requested that the Legislative Policy Division draft a resolution to declare October as National Disability Employment Awareness Month in the City of Detroit.

Attached, please find our draft of the resolution.

Please contact us if we can be of any further assistance.

**BY COUNCIL MEMBER SCOTT BENSON**

**Resolution affirming support to declare October 2019 and every year after, National Disability Employment Awareness Month**

**WHEREAS,** The mission of the Detroit City Council is to promote the economic, cultural, and physical welfare of Detroit's citizens through Charter-mandated legislative functions; and

**WHEREAS,** The purpose of National Disability Employment Awareness Month (NDEAM) is a campaign to educate the public about disability employment issues and celebrate the many contributions of America's workers with disabilities, and

**WHEREAS,** The history of National Disability Employment Awareness Month traces back to 1945 when Congress enacted a law declaring the first week in October each year "National Employ the Physically Handicapped Week." In 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities. In 1988, Congress expanded the week to a month and changed the name to National Disability Employment Awareness Month; and

**WHEREAS,** People with disabilities are unemployed at TWICE the rate of people without disabilities. Increasing the labor participation for every American who is willing and able to work, will serve to reduce the local unemployment rate and strengthen the local tax base; and

**WHEREAS,** In this spirit, the Detroit City Council acknowledges the efforts of Detroit employers and workplaces that welcome the talents of people with disabilities and recognize their contributions as an essential component of an inclusive community; and **NOW THEREFORE BE IT**

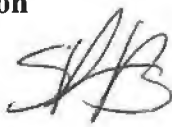
**RESOLVED,** The Detroit City Council is proud to be a part of this year's National Disability Employment Awareness Month, by promoting this year's theme "The Right Talent, Right Now — during October and throughout the year, "; **AND BE IT FURTHER**

**RESOLVED,** That the Detroit City Council hereby designate the month of October, in this year, 2019, and every year, thenceforth as National Disability Employment Awareness Month in the City of Detroit; **AND BE IT FINALLY**

**RESOLVED,** That copies of this resolution be forwarded to the office of the City Clerk, and the Mayor.



**MEMORANDUM**

**TO:** David Whittaker, Legislative Policy Division  
**FROM:** Hon. Scott Benson, City Council District 3   
**CC:** Hon. Janice Winfrey, City Clerk  
Stephanie Washington, City Council Liaison  
**VIA:** Hon. Brenda Jones, City Council President  
**DATE:** 10 October 2019  
**RE:** **DISABILITY EMPLOYMENT AWARENESS MONTH RESOLUTION**

Please draft a resolution on behalf of myself designating October as Disability Employment Awareness Month in the City of Detroit.

SRB